



Workforce in Training at Newman (WIN) Program

Request for Organization / Industry / Event Approval Form

If you are seeking an approval to volunteer/intern at an organization / industry / or onetime event that is not on your approved volunteer/intern list, fill out this form in its entirety and RETURN to your Enrichment Teacher for District approval. Please print legibly & provide accurate contact information for the supervisor to ensure a timely approval.

Student Name: _____ Campus (circle one): NICH NIAA-HS

Grade: _____ Student Email: _____

Organization / Industry / Event Information

Name of Organization/Industry /Event: _____

Supervisor Name (individual supervising volunteer/intern): _____

Supervisor Phone Number (please provide accurate info): _____

Supervisor email: _____

Location of Organization / Industry / Event (city & state): _____

Please list/ describe the type of activities involved in when serving/interning at this organization (i.e. filing papers, mowing lawn, caring for children, set up of events, soundboard, office assistance, media team, etc):

Student Signature: _____ Date: _____

Enrichment Teacher Name: _____

Enrichment Teacher Signature: _____ Date: _____

All organizations, industries or volunteer events need approval from the District in order to be counted toward WIN volunteer/intern hours. If an organization is not given approval, service hours will not be accepted.

Enrichment Teachers please give this form to our WIN Coordinator, Bryanna Petrie, for approval once completed.

Office use only: WIN Coordinator Approval: Yes _____ No _____ District Approval: Yes _____ No _____